

MINUTES OF PHILLIPS Board of Education REGULAR MONTHLY MEETING
Monday, April 15, 2019

- I. The Phillips Board of Education meeting was called to order by President Pesko at 6:00 pm in the 6-12 Learning Center. The Pledge of Allegiance was recited.
- II. Present: Burkart, Distin, Fox, Halmstad, Krog, Pesko, Rose, Willett and Student Liaison.
Absent: Adolph. Administration present: Superintendent Morgan, Finance Manager Lehman, and Principal Hoogland. Others: Staff, students community members, and Price County Review.
- III. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review.
- IV. Public Participation - None
- V. Board Clerk Tracie Burkart administered the Oath of Office to Paula Houdek, Gabriel Lind, and Stephen Willett who will begin their three-year term on April 22, 2019.
- VI. Mark Distin was recognized for his six years of service to the Board. Jim Adolph was recognized for his nine years of service to the Board.
- VII. Administrative and Committee Reports
 - A. Elementary Principal Report - Rick Morgan reported that there are three strong candidates for the 4K teacher position and we have 36 student pre-registered as of today. Forty-two students are needed to meet budget for the fall.
 - B. Middle/High School Principal Report
 1. The 2019 Technical Excellence Scholarship was awarded to Darek Petruzalek, son of Jerry and Sashene Petruzalek. Darek will be pursuing C&C technician training at NE Technical College in Green Bay.
 2. Students of the month for Phillips Middle school are Arianna Brill (grade 6), Arianna Riley (grade 7), and Trey Denzine (grade 8).
 - C. Superintendent Report
 1. The facility action committee continues to meet with Megan Prestebak and Brad Simonsen. They are looking into options that will best meet the interest of the district in addressing the 1958 portion of the elementary school.
 2. The district is looking into upgrading the parking lot in front of the high school building for student security and safety. The upgrade will be split between the 2018-19 and the 2019-20 budget. The flow of traffic is also being reviewed for safe arrival/departure from school.
 3. The 6-12 office entrance will be remodeled this summer using state safety grant monies. Visitors will enter through the office before being allowed into the mainstream of the school. The window film company will be doing a site visit in the next few weeks and installing the film before the end of the school year.
 4. Staff and community members will have an opportunity over the next two months to review and make suggestions for revisions to the Employee Handbook.
 - D. Financial Manager Report - Quarterly Financial Report showed year-to-date expenditures as of March 31, 2019 were \$5,553,751.60 (58.65% of budget) and revenues were \$5,177,587.84 (57.65% of budget). The total cash available was \$600,779.84. No line of credit has been used this fiscal year.
 - E. Student Liaison Report - None

1. Spring sports are having a slow start. Baseball has played in Mauston. Girls softball has been able to host a few games.
 2. Large group music festival was held on Monday.
- F. Policy committee met on April 10th and reviewed two policies for first reading. Policy 421 Rule 1 Admission to 4K, 5K and First Grade is adding language for early entrance procedures. Policy #411 Equal Educational Opportunities is adding language to align with required annual notices regarding student's religious beliefs and career/technical education opportunities. The PHS Athletic Code is being revised to restructure consideration of a student's eligibility to participate in athletics based on failing grades.
- G. Business services committee met on April 11th and heard an update on the mental health grant and the core team report from Miron Construction and HSR Architecture, discussed staffing plans for 2019-20, benefit options for less than full-time employees, health insurance renewal, purchase requests for lawn mower and exterior doors, and transportation updates from Mr. McMillan and review of bills.
- H. The curriculum committee met on April 2nd with administrators and reviewed the current high school course handbook. Curriculum work will be done in the areas of science and social studies districtwide, primarily this spring and over the summer with staff over four work days. Future meetings will include staff members interested in attending.
- I. Nutrition committee met on April 15 prior to the board meeting to review the wellness policy in preparation for the food service review. Items discussed were increased physical activity, grab-and-go breakfast options, evening meal options for families on event nights. The next triannual review of the policy will be in 2022.

VIII. Items for Discussion and Possible Action

- A. Motion (Krog/Willett) to approved the 2019-20 CESA #12 service contract for \$46,903.82. Motion carried 8-0.
- B. The Board organizational meeting will be held May 20, 2019 beginning at 5:00 p.m. with the regular board meeting following.
- C. Motion (Burkart/Willett) to approve purchase a Grasshopper lawn mower for \$6,500.00. Motion carried 8-0.
- D. Motion (Willett/Burkart) to approve purchase of three exterior doors for \$5,352.56. Motion carried 8-0.
- E. Motion (Krog/Burkart) to approve the business services committee recommendation to change the health insurance carrier to Security Health Plan beginning July 1, 2019. Motion carried 8-0.

IX. Consent Items - Motion (Willett/Krog) to approve consent items. Motion carried 8-0.

- A. Approved minutes from March 18, 2019 Board meetings.
- B. Approved personnel report
 1. Hiring of Glenn Ericksen, JV softball coach and Patrick Croy, groundskeeper; and contract renewals for Justin Lindgren, co-head track coach, Sarah Socha - cohead track coach; Dana Janssen - assistant track coach, and Mark Fuhr, girls varsity soccer coach.
 2. Accepted resignations from Jean Flower, business education teacher (13 years), Theresa Johanik, bus route driver (33 years) and Vivienne Neerdaels, contracted occupational therapist (14 years).
- C. Approved bills from March 2019 (#345554-345651 and wires) for a total of \$444,142.70.

X. The next regular board meeting will be held on May 20, 2019 at 5:00 p.m. beginning with Board organization. Items to include are second reading of policies, high school parking and traffic flow update, PHS office remodel update, and facility action committee.

XI. Motion (Willett/Krog) to convene into executive session at the conclusion of the open session

pursuant to: WI Stat. Sec. 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

- Confer with Legal Counsel

- XII. The Board may reconvene into open session pursuant to WI Stat. Sec. 19.85(1), if necessary, to act on motions made during the executive session. Motion carried with roll call vote 8-0 at 7:15 p.m.
- XIII. Motion (Willett/Krog) to reconvene into open session. Motion carried 8-0 at 7:40 p.m.
- XIV. Motion (Willett/Krog) to adjourn. Motion carried 8-0 at 7:45 p.m.

Respectfully submitted,

Tracie Burkart, Clerk
Board of Education

THE SCHOOL DISTRICT OF PHILLIPS

Price County Review
P.O. Box 170
Phillips, Wisconsin 54555

APPROVED FOR PUBLICATION

Minutes of School Board Meeting
April 15, 2019
6:00 PM

Tracie Burkart, Clerk
Board of Education